

Section III: Expression of Interest (EOI) Consulting Firms

Project Number	2750-VIE and 2751-VIE
Project Name	University of Science and Technology of Ha Noi Development (New Model University) Project
Project Country	Vietnam

I. Consulting Firm Information

CMS Number:	Country of Incorporation:
Consultant Name:	Acronym:

Associations (Joint Venture or Sub-consultancy)

CMS Number	Consultant	Acronym	Country	Joint Venture	EOI Submission Authorized By	Position

Present the rationale for and benefits of working in association with others rather than undertaking the assignment independently (as appropriate). Describe the proposed management and coordination approach of the association and the role of each firm.

I confirm that:

- Documentation regarding our corporate structure including beneficial ownership has been attached into ADB's CMS.
- Documentation regarding our Board of Directors has been attached into ADB's CMS.
- A written agreement to associate for the purpose of this Expression of Interest has been signed between the consortium partners.

ADB reserves the right to reject the proposal of an association if member(s) of the association is changed/dropped without valid reason after the association has been shortlisted. However, should valid reasons exist (e.g. associate partner was sanctioned by ADB or other MDBs, associate partner went out of business, etc.), satisfactory evidence in support of such reasons should be sent to ADB for consideration.

II. Assignment Specific Qualifications and Experience

Your EOI shall demonstrate technical competence and geographical experience based on project references entered in Full registration under your CMS profile. We encourage you to update Project Information under your CMS registration prior to filling EOI.

A. Technical Competence

Cross-referencing the selected from your CMS profile projects, highlight the technical qualifications of your entity/consortium in undertaking similar assignments.

Provide details of past experience working with similar project authorities.

B. Geographical Experience

Cross-referencing the selected from your CMS profile projects, present experience in similar geographic areas.

C. Management Competence (Please answer each question in one paragraph of 3-5 sentences)

1. Describe standard policies, procedures and practices that your entity has to assure quality interaction with clients and outputs. Please state if your company is ISO certified.
2. How will your firm/ consortium handle complaints concerning the performance of experts or quality of the reports submitted for this assignment? What internal controls are in place to address and resolve complaints?
3. How will you ensure the quality of your firm's/ consortium's performance over the life of this assignment?

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4. Describe standard policies, procedures and practices that your firm has put in place to avoid changes/ replacements of personnel and to ensure the continuity of professional services once contracted.

 5. Describe what social protection practices you have in place to safeguard the well-being of your proposed experts? Specifically describe arrangements you have in place for medical, accident and life insurance coverage during the assignment.

D. Other Information (maximum of 500 words)

E. Project References

Please select most relevant projects from your CMS Profile to demonstrate the firm's technical qualifications and geographical experience.

Period	Client	Project	Country	Firm

III. Comments on Terms of Reference

IV. Comments on Budget Adequacy

V. Additional Questions

VI. Key Considerations in approaching this assignment (no more than 9,000 characters summarizing approach and methodology)

VII. Key Experts

List experts that you propose to deploy for this assignment, attach their CVs to EOI attachment.

Name	Email	Consultant Status	Affiliation Type	Affiliation Status	Firm

VIII. EOI Attachments

Title	Type	Description	Category	Last Updated By	Last Updated

IX. Eligibility Declaration

We, the undersigned, certify to the best of our knowledge and belief:

- We have read the advertisement, including the terms of reference (TOR), for this assignment.
- Neither the consulting firm nor its associate or any of its experts prepared the TOR for this activity.
- We confirm that the project references submitted as part of this EOI accurately reflect the experience of the specified firm/ consortium.
- We further confirm that, if any of our experts is engaged to prepare the TOR for any ensuing assignment resulting from our work product under this assignment, our firm and the expert(s) will be disqualified from short-listing and participation in the assignment.
- All consulting entities and experts proposed in this EOI are eligible to participate in ADB-funded, -supported and –administered activities.
- The lead entity and associates are NOT currently sanctioned by the ADB or other MDB. Neither the consulting firm nor the associates has ever been convicted of an integrity-related offense or crime related to theft, corruption, fraud, collusion or coercion.
- We understand that it is our obligation to notify ADB should any member of the consortium become ineligible to work with ADB or other MDB or be convicted of an integrity-related offense or crime as described above.
- All proposed associate/s are registered in ADB’s Consultant Management System (CMS), and contact information contained in CMS is current.
- Associate/s, including all proposed consultants named in this EOI, have confirmed their interest in this activity in writing.
- Associate/s, including all proposed consultants named in this EOI, have confirmed their eligibility to participate in this activity in writing.
- Associate/s, including all proposed consultants named in this EOI, have authorized us in writing to represent them in expressing interest in this activity.
- None of the proposed consortium are subsidiaries of and/or dependent on the Executing or the Implementing Agency or individuals related to them.
- We understand that any misrepresentations that knowingly or recklessly mislead, or attempt to mislead may lead to the automatic rejection of the proposal or cancellation of the contract, if awarded, and may result in further remedial action, in accordance with ADB’s Anticorruption Policy.